

## Streamline the payment cycle to save time and improve control

Escape outdated, productivity-draining manual processes. With Intacct Accounts Payable, you can **automate workflows** to manage the entire accounts payable (AP) cycle with **newfound speed and efficiency**. That means more time to focus on **high-value analyses, insights, and cash flow optimization**—and less frustration and wasted time.

## Key benefits

### Save time and money

Save hundreds of hours per year—and tens of thousands of dollars—by automating your accounts payable processes, eliminating inefficient workflows, and refocusing on higher-value activities. Point and click to configure approvals and take advantage of automated expense allocations to increase productivity.

### Stay in control

Automated, configurable processes enable you to better manage accounts payable by defining

workflows, approvals, and internal controls that align with your business. With visibility into the entire AP cycle, you can ensure greater accuracy as well as stronger compliance with finance and accounting policies.

### See it all in real time

Track and view payments, approvals, and reports—anytime, anywhere. With Intacct Accounts Payable you can see your accounts payable liabilities, vendor-aging reports, and bill- and check-register reports in real time.

**Midtown Property Management (VEN-000010)**  
Vendor balance: 0.00 USD

Bill date: 05/01/2015    Due date: 05/31/2015    Bill total: 5,900.00 USD    Amount paid: 5,900.00 USD    Amount due: 0.00 USD    Paid in full on 06/02/2015  
Printed Check: #132

Date: 05/01/2015  
Vendor: VEN-000010—Midtown Property Management    Pay to: Midtown Property Management    Return to: Midtown Property Management  
627 State Street Anytown, CA, 95113 cmitchell@intacct.com    627 State Street Anytown, CA, 95113 cmitchell@intacct.com

State: Paid    Bill number:    Reference number:    Description:    When modified: 06/02/2015 11:02:38

Term: Net30    Recommended to pay on:    Attachments: Place this bill on hold   
Due date: 05/31/2015    Payment priority: Normal

Voucher Number: VCH-000000351

ACCOUNT	1099	AMOUNT	ALLOCATION	MEMO	DEPARTMENT	LOCATION	PROJECT	CUSTOMER	VENDOR	EMPLOYEE	ITEM	CLASS	USER DEFINED DIMENSION
1 6150—Office Expense- Rent	<input type="checkbox"/>	1,750.00				10--Texas #10							
2 6150—Office Expense- Rent	<input type="checkbox"/>	2,150.00				20--Maine #20							
3 6150—Office Expense- Rent	<input type="checkbox"/>	1,200.00				30--California #30							
4 6150—Office Expense- Rent	<input type="checkbox"/>	800.00				40--Florida #40							
<b>Total</b>		<b>5,900.00</b>											

Get real-time visibility into summary and detailed AP activity.

## Key features

### Internal control

**Point-and-click controls:** Easily and quickly create definitions of your workflows, approvals, and internal control processes to conform to your business.

**Predefined defaults:** Pay the correct amounts to the right vendors and take advantage of discounts.

**Seamless integration with Intacct Cash Management, Inventory, and Purchasing:** Minimize data reentry and get broader insight across all financial functions.

**Real-time access to AP transactions and data:**

Review and react to your current situation on the fly; no more waiting for batches to post.

**Reports on vendors, aging, or payments:** Quickly and easily slice and dice your data to get any view you need.

### Automation and productivity

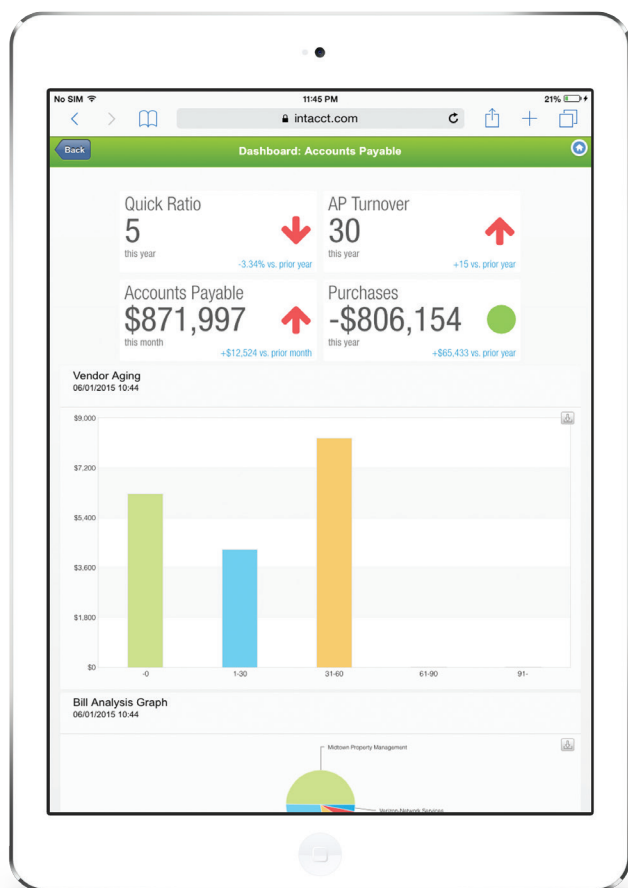
**Automated workflows and processes:** Speed up your AP cycle and enhance accuracy.

**Approval alerts and messages:** Enable greater responsiveness among team members.

**Automated data entry:** Save time, money, and resources while increasing accuracy with defaults for terms, discounts, GL accounts, payment priority, and payment dates.

**1099 automation and support:** Efficiently manage year-end with 1099 coding at the transaction level, multiple entity consolidation of 1099s, and IRS file generation.

**Automatic expense allocation with predefined tables:** Operate with greater precision by allocating expenses across multiple entities, departments, and locations.



Use reports, charts, graphs, and more to quickly gain insights into everything from bills to vendor aging.

## Key features

**Automated amortization expenses:** Recognize assets from AP bills and expense them either over time or all at once on a set future date.

**Document drag-and-drop functionality:** Save time and paper by simply and quickly attaching or viewing electronic documents—from any device and location.

**Support for multiple entities and multiple currencies (optional module):** Handle it all right from within Intacct Accounts Payable.

**Check Delivery Service (optional module):** Make check payments with a single click; eliminate tasks (e.g., check printing), expenses (e.g., postage), and local check inventories.

## Take the next step

### Contact MicroAccounting

Find out how Intacct best-in-class cloud financials streamline operations and provide real-time insights, boosting productivity and growth.



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info@microaccounting.com

